

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, September 14, 2015 at the Water Utility office.

Present: James F. Blumreich, Leon R. Engler, Kathryn Hasselblad-Pascale, Lisa M. Bauer Lotto, John C. Heugel, Nanette M. Nelson. Also present: Alderperson Thomas G. Sladek, General Manager Quirk, Comptroller Mueller, Engineering Services Manager Powell, Distribution Maintenance Manager Pavlik, Metering and Customer Service Manager Mahoney, Water Quality Manager Hardwick, Supply Maintenance Manager Landwehr, Systems Support Specialist Brunner, Water Commission Attorney Vande Castle, Patrick Glynn of Carlson/Dettman Consulting LLC, Waukesha Water Utility General Manager Dan Duchniak and Recording Secretary Houge.

Excused: Douglas J. Martin.

Action Items

1. The meeting was called to order by President Blumreich. A motion was made by Nelson, seconded by Hasselblad-Pascale and unanimously carried to approve the regular Water Commission Meeting Minutes of July 13, 2015.
2. Discussion ensued regarding the Water Utility Billing Services Agreement between the Green Bay Water Utility and the City of De Pere. The discussion involved the setting of a precedent with this being our first such agreement and what action needs to be taken to protect our investment.

Lisa Bauer Lotto arrived at 8:38 a.m.

A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried, to approve the Agreement, subject to amending the clause in Attachment A of the Agreement, which refers to the annual increase, to have the annual increase follow the annual percent change in the Bureau of Labor Statistics Urban Wage Earners and Clerical Workers Consumer Price Index (CPI-W), but not less than one percent. In addition, the Commission hereby delegates authority to the General Manager to execute the Agreement on behalf of the Commission.

Discussion Item

3. Patrick Glynn of Carlson/Dettman Consulting LLC gave an update on the Salary Study Project. Several questions were asked of Glynn and discussion ensued between Glynn, the Commissioners, Alderman Sladek, Attorney Vande Castle and General Manager Quirk. It was decided a special meeting will be scheduled to continue this discussion before the regularly scheduled October meeting. General Manager Quirk will coordinate the date with the Commissioners and schedule the additional meeting.

Information Items

1. The Commissioners reviewed the financial report. Comptroller Mueller presented the Green Bay Water Utility financial statements as of July 31, 2015 and the July 31, 2015 and August 31, 2015 Cash Position. Comptroller Mueller stated through August the top 12 industrial users were the same as last year, with some users using less than they normally did and others using more, which balanced the numbers.
2. General Manager Quirk stated the Ashwaubenon and Wrightstown metering stations, serving Wrightstown, are almost complete. Pipeline construction will begin soon. Quirk also stated the Water Utility will host a CLEAR Hydraulic Unidirectional Flushing and Hydrant Maintenance Session on September 23, 2015 with surrounding utilities to attend.

Attorney Vande Castle departed at 9:40 a.m.

Kathryn Hasselblad-Pascale departed at 9:45 a.m.

General Manager Quirk introduced Waukesha Water Utility General Manager Dan Duchniak. Duchniak made a request to the Commission to communicate their support of the Great Lakes Compact to the Wisconsin Department of Natural Resources. Discussion ensued among the Commissioners, General Manager Quirk and Waukesha General Manager Duchniak.

It was decided further discussion was needed on this item and would be discussed at the next Commission meeting on Monday, October 12, 2015.

Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Leon R. Engler, Secretary